

COLUMBIA COUNTY BOARD OF COMMISSIONERS
BOARD MEETING

WORK SESSION MINUTES

October 19, 2010

The Columbia County Board of Commissioners met in a regularly scheduled work session at 10:00 a.m. with Commissioner Earl Fisher and Commissioner Rita Bernhard, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Secretary. Commissioner Hyde was not present.

Commissioner Fisher called the meeting to order.

ORDER REGARDING POLICY APPROVAL:

Jean Ripa reviewed the draft Board Order adopting consistent procedures for Board approval of county policies. Commissioner Fisher has reviewed the order and, in the third paragraph, he feels that the Board should still remain responsible for all policies and the policies should always be brought before the Board for approval. Commissioner Bernhard suggested that all County policies should be gathered and placed in one booklet so they are readily accessible when needed.

Commissioner Fisher also believes the policies should be updated on an annual basis. Commissioner Bernhard stated that the Sheriff's office has many policies, as does the Road Department, and those should also be made available. Jean brought up the Board's authority over other Elected Officials. Regardless of that, Commissioner Bernhard stated that the Board is still responsible over the County and would agree with Commissioner Fisher that all policies be approved by the Board and kept in one place. Discussion was held on how these policies would be adopted, i.e., Board Order or simple motion, how they would be filed for easy access and determination between "policy" versus "procedure". Jean will modify language in the order to include the Boards suggestions, review it with the department heads and bring an updated draft back before the Board for consideration.

POLICY MANUAL:

Jean has put together a binder for the Board's office that includes a number of policies that should be readily accessible by the Board. This is something that needs to be kept updated. Jean suggested that the book be in each meeting room so it can be referred to as necessary.

CITY WEB PROJECT PROPOSAL:

Jean has been in contact with Chad Olsen, City of St. Helens, regarding the vendor for webcasting Board meetings. She will be meeting with the vendor today to review the program and costs involved, but she needs to know if the Board is even interested in pursuing this. Chad seems very interested in this and is basically looking to partner with other agencies. The Board suggested that Jean meet with the vendor and obtain information, however, there is some concern with the costs involved.

REQUEST APPROVAL TO PURCHASE (2) PATCH TRUCKS FOR ROAD DEPT:

Dave Hill, Public Works Director, came before the Board regarding his request to purchase (2) patch trucks for the Road Department. He would be purchasing the trucks off the state contract and the money is in his budget. \$93,000. There would be an additional \$7,000 - \$8,000 to have the boxes put on the trucks. After some discussion, Dave stated that he would need to draft a contract with the vendor to be reviewed by Counsel and then bring it back before the Board for approval.

POLITICAL SIGNS IN THE RIGHT-OF-WAY:

Dave briefly informed the Board that the Road Department has removed a number of political signs that sit within the County right-of-way areas. As a result, he has received a number of calls/complaints and just wanted the Board to be aware of what's going on. This is a very sensitive issue for a lot of people.

EXECUTIVE SESSION UNDER ORS 192.660(2)(d) - BARGAINING:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, no action was taken by the Board.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 19th day of October, 2010.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

